

**Name of meeting:** Health and Wellbeing Board

**Date:** 30 June 2016

**Title of report:** Re-establishment of Child Sexual Exploitation and Safeguarding Member Panel for the 2016/17 Municipal Year

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the <a href="#">Council's Forward Plan</a> ?	No
Is it eligible for "call in" by <a href="#">Scrutiny</a> ?	Yes
Date signed off by <u>Director</u> & name	David Smith – 18 <sup>th</sup> April 2016
Is it signed off by the Director of Resources?	As above
Is it signed off by the Assistant Director - Legal & Governance?	Julie Muscroft – 13 <sup>th</sup> May 2016
Cabinet member <a href="#">portfolio</a>	Family Support and Child Protection

**Electoral [wards](#) affected:** N/A  
**Ward councillors consulted:** N/A  
**Public or private:** Public

**1. Purpose of report**

- 1.1 To seek the Health and Wellbeing Board's formal agreement for the re-establishment of the Child Sexual Exploitation and Safeguarding Member Panel for the 2016/17 Municipal Year and agree the Kirklees Council representation.

**2. Key points**

- 2.1 At the beginning of the new Municipal Year Health and Wellbeing Board is asked to agree the re-establishment of the Child Sexual Exploitation and Safeguarding Member Panel for the 2016/17 Municipal Year and agree the Kirklees Council representation on the Panel.

**3. Background**

- 3.1 The Council meeting on 10<sup>th</sup> December 2014 considered the proposed constitutional changes and agreed the following:-
- Council approved the Terms of Reference of the Child Sexual Exploitation and Safeguarding Member Panel (attached at appendix 1).
  - Agreed that the frequency of the meetings of the Child Sexual Exploitation and Safeguarding Member Panel be no less than those of the Kirklees Safeguarding Board; and
  - That the minutes should be submitted to the meetings of the Health and Wellbeing Board.
- 3.2 Council agreed that the Panel should comprise of 5 members i.e. one member from each of the political groups on the Council plus the Cabinet Member with statutory responsibility.
- 4. Implications for the Council**
- 4.1 There are no specific implications at this time.
- 5. Consultees and their opinions**
- 5.2 Not applicable.
- 6. Next steps**
- 6.1 Subject to the agreement of the Health and Wellbeing Board, the intention is for officers to start the process of seeking nominations for representation on the Child Sexual Exploitation and Safeguarding Member Panel.
- 7. Officer recommendations and reasons**
- 7.1 That Health and Wellbeing Board agrees to the proposal that nominations from Kirklees Council for appointment to the Child Sexual Exploitation and Safeguarding Member Panel reflect the original decision of Council and that the Panel comprise of 5 members, ie one from each of the political groups on the Council plus the Cabinet Member with statutory responsibility.
- 7.2 That Health and Wellbeing Board agrees to the re-establishment of the Child Sexual Exploitation and Safeguarding Member Panel and agrees to the Kirklees membership, as outlined in 7.1 above.
- 8. Cabinet portfolio holder recommendation**  
Not applicable.
- 9. Contact officer and relevant papers**  
Helen Kilroy, Principal Governance and Democratic Engagement Officer,  
Tel: 01484 22916 email: [helen.kilroy@kirklees.gov.uk](mailto:helen.kilroy@kirklees.gov.uk)
- 10. Assistant director responsible**  
Julie Muscroft, Assistant Director Legal Governance and Monitoring

## **APPENDIX 1**

### **Child Sexual Exploitation and Safeguarding Member Panel – Terms of Reference**

#### **Purpose of the Panel:**

- To oversee local developments in the monitoring of, and response to, the risks associated with Child Sexual Exploitation.
- To satisfy themselves, as corporate parents, that the arrangements for safeguarding looked after children in Kirklees are sufficiently robust.
- To ensure that, where appropriate and having regard to confidentiality requirements, individual members of the Panel ensure that feedback is provided to members of their wider political groups.

#### **Membership:**

- The Panel should comprise of 5 members i.e. one member from each of the political groups on the Council plus the Cabinet Member with statutory responsibility.
- Each of the political groups can nominate a named observer to be on the Panel. That Member would be the same on each occasion and will be required to abide by the rules of confidentiality within the terms of reference.
- Each Member of the Panel or the Group Business Manager can give advance notice of a substitution to attend the Panel. That Member would be the same on each occasion where possible and abide by the rules of confidentiality within the terms of reference.

#### **Governance Arrangements for the Panel:**

- Meetings will be four weekly.
- All meetings will take place in private.
- All members are bound by the confidentiality requirements which apply to the Safeguarding Boards and will need to sign an undertaking as such.
- The Health and Well Being Board is the parent committee for the Panel. The Panel will, as appropriate, report on progress and emerging issues to the Health and Well Being Board in the first instance.

#### **Overview and Scrutiny:**

- Given the cross cutting nature of Child Sexual Exploitation and Safeguarding it is noted that Overview and Scrutiny Management Committee will put in place appropriate overview and scrutiny arrangements.